



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE: 2018-09-18 10:05 - Regular School Board Meeting

AGENDA ITEM: ITEMS

CATEGORY: CC. BOARD POLICIES

DEPARTMENT: Compensation (Human Resources)

Special Order Request
 Yes No

Time

Open Agenda
 Yes No

ITEM No.:
 CC-6.

TITLE:
 Proposed Revised Job Description for the Specialist, Public Affairs Position

REQUESTED ACTION:
 Approve the proposed revised job description for the Specialist, Public Affairs Position. This is the First Reading.

SUMMARY EXPLANATION AND BACKGROUND:
 The job description for Specialist, Public Affairs is being revised to reflect the proposed job title change outlined via the Board approved 2018 - 2019 Organizational Chart (adopted on 5/22/2018), and to ensure performance responsibilities and job qualifications reflect the work required of the job. The job description was publicized for rule adoption in compliance with Florida Statutes on August 26, 2018. See attached Executive Summary. Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction Goal 2: Continuous Improvement Goal 3: Effective Communication

FINANCIAL IMPACT:
 There is no immediate financial impact associated with this item. See the Executive Summary for additional information on the expense associated with staffing this position.

EXHIBITS: (List)
 (1) Executive Summary (2) Job Description

BOARD ACTION:
NOT APPROVED
 (For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Rose M. Hall	Phone: 754-321-0144
Name: Tracy Clark	Phone: 754-321-2616

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
 Senior Leader & Title
 Craig J. Nichols - Chief Human Resources & Equity Officer

Signature
 Craig J. Nichols
 9/5/2018, 7:26:19 AM

Approved In Open Board Meeting On: SEP 18 2018
 By: *Shatter P. Brewster*
 for School Board Chair